



Chittenden Hall
466 W. Circle Dr. Rm 120
East Lansing, MI 48824

FY 2018-2019 Financials
July 1, 2018 – June 30, 2019

COGS 2018-2019 Executive Board

Title	Name
President	Benjamin Burke
VP Internal Affairs	Diondra Straiton
VP External Affairs	Danielle Kaminski
Treasurer	Meagan Abel
Recording Secretary	Gloria Nzeka
Parliamentarian	Ian Beck
Director of Events	Alounso Gilzene
Law School Liaison	Danielle Jones
Medical Schools Liaison	Jordan Lippincott
Faculty Advisor	Dr. Laura McCabe
Office Manager	Deanne Arking
Council of Graduate Students	
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Michigan State University Council of Graduate Students 2018-2019 Annual Report

ORIENTATION

- COGS Eboard and representatives attended **43 department orientations**/orientation resource fairs over 18 days in late August-September
- Distributed over **2000 orientation packets**
- Distributed brochures and COGS items to various departments as requested for recruitment events and spring semester orientations.

CONFERENCE AWARDS

- Total dollars allocated FY18-19: **\$28,000**
- Conference Award winners are granted **\$300 each**.
- In 2018-2019, MSU graduate and professional students were able to attend conferences in **45 cities and 13 countries** with the help of Conference Awards.
- In FY 18-19, Conference Awards were distributed to **90+ students** across **41 departments**.

PROFESSIONAL DEVELOPMENT AWARDS

- Total dollars allocated FY18-19: 23,000 (\$17,000 + \$500 extra, all generously covered by The Graduate School.)
- Professional Development Awards were distributed to **46 students** across **23 departments** at MSU, in 18-19.

GSO SINGLE-HOST EVENT FUNDING

- Total dollars allocated FY18/19: \$22,000
- Total dollars awarded FY18/19: \$22,315**
- 29 graduate and professional student events** were awarded funding during FY18/19.



CHILDCARE ENDOWMENT

- Formally stated COGS commitment to this effort by passing a resolution to support.
- FS18 - funded 7 students with \$500 each and 1 student with \$320 for a total COGS **funds of \$3,820.00**
- SS19 - funded 3 students with \$500 each, with funds from the endowment account, **\$1500.00 total.**
- TOTAL support for 18-19 **\$5,320.00**
- Treasurer Abel is seeking partners to help fundraise to be able to offer more funds for childcare in the future.

DISCIPLINARY LEADERSHIP AWARD

- 5 students were awarded **\$2,000.00 (ea.)** for this award which is funded by COGS and managed by The Graduate School.
- Winners are listed here:
<https://grad.msu.edu/2018-19-cogs-disciplinary-leadership-award-recipients>
- Two COGS representatives (not Eboard) are chosen by the Graduate School to serve on the application review/selection committee.
- Winners are invited to the March FC meeting to be honored and presented with a certificate.

2018-2019 COGS SOCIAL EVENTS

- COGS social events are often coordinated or proposed by the COGS Director of Event Planning; all Eboard is expected to assist and attend if able.

2018 Fall Welcome Cookout

- **600+ attendees**
- **14 vendors** providing activities, food, resources for students.
- **Total cost: \$20,813**
- Total donations received: **\$10,600 from departments**
- **58 prizes** given away from **11** different donors



Fall 2018 Football Tailgates

- September 29th vs. Central Michigan & October 20th vs. Michigan at Chittenden Hall - **20-30 students attended each.**
- Awarded prizes (Wharton Shows & Spartan Hall of Fame Cafe gift cards) for social media contest.
- Tailgates include free food, DJ and encourage mingling with graduate/professional student peers while celebrating Spartan pride!

Haunted Aud 2018

- Purchased **50** tickets to Dept. of Theatre Haunted Aud. and resold to Graduate & Professional Students at half price.
- Intended to support Haunted Aud fundraiser efforts which support student organizations (including GSOs) while also helping graduate & professional students learn about and enjoy (at discounted prices) this unique MSU activity

Annual COGS Red Wings Hockey Game Bus Trip

- Brought **96** Graduate & Professional students to enjoy a Detroit Red Wings game on 10/31. Included round trip charter bus, game ticket and food voucher. Cost of trip was heavily subsidised by COGS.
- Social Event intends to bring graduate & professional students together for a fun, regional sporting event that they might not otherwise be able to afford or experience.

Trivia Nights at Harrison Roadhouse - 11/6, 1/22 and 2/19

- Over **50 students** attended three Trivia Night events, which is intended to provide social outlet and peer networking opportunity for graduate & professional students.
- TeamTrivia productions facilitates the trivia. Students are encouraged to come with teammates or come ready to meet new friends and be placed on a team.
- Students enjoyed snacks, team-style trivia and prizes, including raffle prizes for I Voted Sticker (Wharton Shows, Blaze Pizza & SPHOM gift certificates) and Harrison Roadhouse gift certificates for winning trivia teams.



Graduate-Professional Coffee Hours 10/11 & 12/6

- Drop-in style conversation hour with free coffee and snacks; events in October and December.
- **10 students** over **2 events** attended. Event encourages small group conversation on topics important to grad/prof. students and sharing of resources and networking.
- 3rd event cancelled /no attendees

Tours - NSCL/FRIB

- Two tours (2/22 & 4/19) coordinated for groups of graduate & professional students to have a guided tour of this celebrated MSU facility. Attended by **55+** students over the two tours.

GRADUATE-PROFESSIONAL STUDENT APPRECIATION WEEK (GPSAW)

- April 1-7, 2019
- Monday - Gave away **75** MSU Dairy Store Coupons
- Tuesday - Treated **92** Grad Students to \$2 Movie at NCG Cinema; including popcorn and soda
- Wednesday - Hosted meet-up at Harrison Roadhouse for **67+** grad students, including free appetizer buffet.
- Thursday - provided free massages from 4-6pm in Chittenden Hall for **20** grad students.
- Friday - Coordinated Eat-At-State Food Truck to be near Chittenden Hall during lunchtime to offer a \$6 lunch combo
- Saturday - Held 2 hours of COGS bowling at Spartan Lanes at the Union. **20+** students and their families enjoyed bowling and pizza.
- Sunday - Annual Detroit Tiger Trip (see below)

Annual COGS Detroit Tigers Baseball Game Bus Trip

- Brought **96** Graduate & Professional students to enjoy a Detroit Tigers game on 4/7 (opening weekend). Included round trip charter bus, game ticket and food voucher. Cost of trip was heavily subsidised by COGS.
- Social Event intends to bring graduate & professional students together for a fun, regional sporting event that they might not otherwise be able to afford or experience.



2018-2019 COGS WORKSHOPS & COLLABORATIVE EVENTS

MLK Workshop: Tackling Free Speech in the Classroom - January 21, 2019

- **18 attended** Free workshop for graduate & professional students & student instructors, facilitated by Dr. Jessica Garcia from Office for Inclusion and Intercultural Initiatives.
- Held in room 110, Chittenden Hall, from 11 am to 1 pm, including lunch.

Graduate Academic Conference - February 16, 2019

- **47** presenters in Oral, Poster and 3-Minute Thesis
- **120+** in attendance
- Over **\$3,150** in award money distributed to **5** winners in their categories.
- Raised **over \$9,000** in sponsorships to help fund this annual event.
- **\$200** approved in funds to support the winner of the 3-Minute Thesis competition to travel to St. Louis to attend the regional 3MT competition.
- Event is coordinated by the GAC Committee which is chaired by the Eboard Recording Secretary. COGS Eboard also assists and volunteers at the event.

FRIB/NSCL Tour - February 22 & April 19, 2019

- COGS arranged a group tour for graduate & professional students held on Friday, Feb 22nd & attended by **24** grad/prof. Students. The maximum 36 students signed up within the first day of promoting this event, so COGS arranged for a 2nd tour to take place on 4/19.
- Tour on April 19th - 30 students signed up - # attended.

COGS Symposium - March 30, 2019

- Held at the MSU Union on Sat. March 30th from 9 am to 4 pm
- Multiple sessions held throughout the day, and lunch was provided. Topics focused on immigration and marginalized/underserved populations
- Over 20 people in attendance.



POE/COGS - It's On Us to Support Survivors Workshop - April 5, 2019

- Workshop for Graduate Students interested in learning more about how to support others who have been victims of assault/sexual assault. Parts of the workshop relevant to those in a teaching role on campus, but content geared to all graduate students whether or not they teach or are a mandatory reporter.
- Facilitated by the Department of Prevention, Outreach and Education at MSU
- Lunch provided. **18** Grad Students attended

WHARTON CENTER SHOW TICKETS

- **210 tickets were purchased & resold to graduate/professional students** to shows in 2018-19. Discounted tickets provided for **11 Wharton Center shows**.

LEGAL SERVICES TO GRAD STUDENTS

- Total Graduate & Professional Students receiving free legal services from Student Legal Services as of 3/21/2019: **1,777**

SHORT-TERM LOANS

- **\$8000** in revolving account.
- COGS treasurer has connected with administrator and is heading an initiative with The Graduate School Development Officer to avail additional funds to be able to serve more students in need.

REST & DE-STRESS EFFORTS

- Distributed **7000 sticky note and Sparty's coupon sets** to all graduate departments. **501** students took advantage of the coupon offer at Sparty's.
- Co-sponsored **de-stress event with Graduate Student Life and Wellness**, featuring chair massages & pet therapy. COGS provided free yoga passes and cookies.
- COGS Graduate Welfare Committee coordinates these efforts, which is chaired by the VPEA. Eboard assists with this effort as well.



ADVOCACY EFFORTS

STUDENT FOOD BANK

- Provided **\$5000 to MSU Student Food Bank** to assist operations.

DREAMERS RESOLUTION

- Treasurer developed proposal to formalize process for allocating funds specified from a 2015-16 resolution to help Dreamers, setting up agreement with MSU immigration law office to assist graduate/professional students with particular needs.
- Provided **\$715 in funding** of the budgeted \$2500 in FS18. None requested in SS19.
- \$1785 will be rolled into budget for 2019-20

MENTAL HEALTH COMMITTEE

- Received \$1000 funding from CAPS to assist **Suicide Prevention Day** efforts.
- COGS **donated \$1000 to Mental Health Awareness Week**. COGS Committee members organized, promoted and volunteered for events, including NAMI Mental Health Dialogue open house; Trivia Night at Red Cedar Spirits, with food and prizes, Iris Planting and ice cream (by CAPS); Therapy Dogs, Depression Screening; and health through art event at the Broad.
- COGS is working on broader efforts to improve and expand mental health resources at MSU. Mental Health Committee sent out survey for grad students to provide feedback regarding mental health needs/services.
- COGS Eboard members serve on [JED Campus](#) steering committee and will also participate in a subcommittee to draft a proposal to the acting president seeking campus commitment to mental health, substance abuse, and suicide prevention initiatives.

GRADUATE STUDENT INPUT - PRESIDENTIAL SEARCH

- Communicative Sciences and Disorders graduate student and COGS representative Greg Spray served as the graduate representative on the Presidential Search Committee.



GRADUATE WELFARE COMMITTEE

- Volunteered on 2/20 to help make weekend survival kits for food insecure public school students.
- Helped plan & coordinate rest and distress kits for 7000 students on campus and satellite campuses

MSU LIBRARY STRATEGIC PLANNING

- In 2019, MSU Libraries has begun the process of developing its strategic plan
- MSU Libraries has selected COGS as one of 10 crucial stakeholder groups to be part of this process
- Reps. Mary Ann Lugo and Seohyun Kim have served on the University Committee for the Library and has helped bring the Graduate Student perspective to ongoing discussions about future planning for the Library.
- Both participated in a Strategic Planning Process Focus Group in April. Rep. Lugo, along with COGS full council was able to recruit six other Grad Students to attend the focus group, from a diversity of departments. It was reported that "Their insights and opinions were thoughtful, and it was a very productive conversation!"
- COGS will continue to help make sure the Graduate Student perspective is voiced throughout the strategic planning process.

SUPPORT OF CHANGES TO MSU STUDENT RIGHTS AND REGULATIONS (SRR)

- COGS was asked to approve new language proposed to the MSU Student Rights and Regulations as it pertains to the transferring of oversight of student conduct and academic integrity to the Dean of Students.
- COGS passed resolution 19-SS-57 in support of this change

COGS HELPS PROVIDE GRAD STUDENT INPUT FOR NEW RVSM TRAINING SYSTEM

- MSU Prevention, Outreach & Education Dept. requested COGS help in recruiting Grad/Professional students to help review and submit feedback on the companies they are looking at to replace the current RVSM online training for students and employees.
- POE came to the April COGS meeting and students provided their thoughts and questions on the current system.
- Grad/Professional students were able to attend an April 12th meeting to view the demos and provide their feedback, helping to make the final selection.



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COGS HELPS TO SCREEN CANDIDATES FOR NEW TITLE IX ASSIST. VICE PRESIDENT

- Special meetings were held in April 2019 - open to COGS/ASMSU student leaders/ reps only
- COGS has a special role in providing grad student concerns and helping to screen the candidates for this important function

COLLABORATION/ FUNDING SUPPORT:

- Support for **One Health Day** events - \$1,000
- Support for **'Write Winning Grant Proposals'** registrations for 50 graduate students in collaboration with The Graduate School
- Support for **Race for the Place** - \$1000 and covering 30 grad student registration discounts (\$10 each)
- Support for **Many Hands Charity** - \$200 to support efforts with the Weekend Survival Kits to food insecure public schoolchildren.
- Support for **ComSciCon Michigan 2019** - \$1,000 contribution, grad students interacting with STEM speakers
- Support for **The Graduate School "Creating a Healthier Lifestyle"** event - \$200 contribution

Council of Graduate Students
Profit & Loss Budget vs. Actual
 July 2018 through June 2019

	<u>Jul '18 - Jun 19</u>	<u>Budget</u>
Income		
Prior Year Surplus	0.00	40,000.00
4-2000 · Investment Income	6,895.90	5,000.00
4-2010 · Dividend Income	0.00	0.00
4-2100 · Student Fees	263,089.76	250,000.00
4-2200 · Interest Income	0.00	0.00
4-2300 · Conference Grant Income	3,000.00	3,000.00
4-2500 · GAC Income	0.00	0.00
4-2800 · Social Events Income	0.00	0.00
4-2810 · Meal Plans	0.00	0.00
4-3750 · Charitable Contributions Income	0.00	0.00
Total Income	<u>272,985.66</u>	<u>298,000.00</u>
Gross Profit	272,985.66	298,000.00
Expense		
PD AWARD	0.00	0.00
6-1000 · Meeting Expense		
6-1200 · Full Council Meetings	8,208.35	9,000.00
6-1300 · E-Board Meetings	797.10	800.00
6-1400 · Staff Meetings	356.31	500.00
Total 6-1000 · Meeting Expense	<u>9,361.76</u>	<u>10,300.00</u>
6-2000 · Services Expense		
6-2100 · Legal Services	61,795.55	58,790.24
6-2200 · Event Funding Request	20,904.47	22,000.00
6-2300 · Conference Grant Fund	28,602.50	28,000.00
6-2305 · Childcare Endowment	0.00	0.00
6-2800 · Social Events	50,001.36	50,000.00
6-2810 · Collaboration	19,626.95	20,000.00
6-2820 · Professional Development	55.00	500.00
6-2830 · Advertising - Social Events	866.73	1,000.00
Total 6-2000 · Services Expense	<u>181,852.56</u>	<u>180,290.24</u>
6-2440 · COGS Merchandise		
	9,298.50	10,000.00
6-2600 · Special Projects		
6-2610 · Max Monroy-Miller Endowment	0.00	0.00
6-2620 · Dreamers Grant	715.00	2,500.00
6-2630 · Community Relation Coalition	0.00	0.00
6-2600 · Special Projects - Other	8,016.73	8,056.76
Total 6-2600 · Special Projects	<u>8,731.73</u>	<u>10,556.76</u>
6-3000 · Programs		
6-3110 · GSO Support Funding	290.79	700.00
6-3200 · COGS EBoard Retreat	670.91	2,000.00
6-3500 · EBoard Parking Reimbursement		
6-3505 · Eboard Parking Passes	2,857.50	5,328.00
6-3500 · EBoard Parking Reimbursement - Other	54.40	200.00
Total 6-3500 · EBoard Parking Reimbursement	<u>2,911.90</u>	<u>5,528.00</u>

Council of Graduate Students
Profit & Loss Budget vs. Actual
 July 2018 through June 2019

	<u>Jul '18 - Jun 19</u>	<u>Budget</u>
6-3520 · Committee Service Parking	0.00	250.00
6-3700 · MSU Student FoodBank	5,000.00	5,000.00
6-3750 · Charitable Contributions	0.00	0.00
6-3990 · Appreciation Gifts	1,230.51	1,250.00
Total 6-3000 · Programs	<u>10,104.11</u>	<u>14,728.00</u>
6-4000 · Copy Expense		
6-4300 · Copier Maintenance	1,540.00	1,700.00
Total 6-4000 · Copy Expense	<u>1,540.00</u>	<u>1,700.00</u>
6-5000 · Payroll		
6-5100 · COGS Business Manager Salary	29,920.16	46,000.00
6-5200 · Student Payroll	10,244.29	18,000.00
Total 6-5000 · Payroll	<u>40,164.45</u>	<u>64,000.00</u>
6-6000 · Office Expense		
6-6100 · Telephone	492.94	800.00
6-6200 · Postage	5.77	75.00
6-6300 · Office Supplies	1,783.65	1,950.00
6-6800 · Account Fees	394.01	2,000.00
6-6900 · Technology/Maintenance	814.55	1,500.00
Total 6-6000 · Office Expense	<u>3,490.92</u>	<u>6,325.00</u>
6-6700 · Miscellaneous Expense	50.00	100.00
Total Expense	<u>264,594.03</u>	<u>298,000.00</u>
Net Income	<u><u>8,391.63</u></u>	<u><u>0.00</u></u>