Job Description: Director of Event Planning

From the COGS Bylaws:

## 6.9 Director of Event Planning

- **6.9.1** There shall be a Director of Event Planning appointed by the Executive Board and approved by the Full Council.
- **6.9.2** The Director of Event Planning shall be a non-voting member of the Executive Board and the COGS Full Council.
- **6.9.3** The Director of Event Planning shall coordinate and plan COGS events within the guidelines of COGS, with the direction of the COGS Executive Board, and with the approval of the Full Council.
- **6.9.4** The Director of Event Planning shall be responsible for obtaining, in coordination with the Executive Board, all permits and addressing all safety concerns for all events.