

**COGS Full Council Meeting Minutes**  
**Law College Castle Boardroom, 343**  
**December 3, 2014**  
**5:30 pm- 7:30 pm**

Present Representatives: Leszcz, Strong, Guierrez, Robinett, Poel, Mulla, Farley, Stepan, Howard, Williams, Klautke, Stanley, Spencer, Jenkins, Kean, Guzman, Bhaduri, Mirmomeni, Santia, Atkinson, Makarewicz, Steplowski, Lilly, Clarkson, Gokhale, Kamali, Steep, Smidt, Joshi, Sherer, Loelius, St. Aubin, Pennings Kamp, Siemer, Turley, Geske, Vankirk, Baker, Huey, Sankar, Scott, Denny, Gibson, Barringer, Hooyenga

Present E-Board Members: President Bank, Vice President Clark, Vice President Maxwell, Secretary Schein, Treasurer Haug, Law Liaison Brundage, Medical Liaison Rogotzke, Parliamentarian Mckeen

Absent Representatives: Taner, Daneshvar, Singh, Walker, Surana, Jensen, Moses, Strachman, Cieplechowicz, Vertalka, Ratkiwicz, Puniani, Atta

Absent E-Board Members: Director of Events Oluyedun

Call to order 5:30 pm

- I. Approval of Agenda
  - A. Representative Loelius moves to amend the agenda to add in section XII D New Business: Police Camera Resolution, approved
  - B. Representative Sankar moves to add a report of the Adhoc healthcare committee under new business, approved
  - C. Representative Sankar moves to add brief discussion on agenda structure under new business item E, approved
  - D. Representative Clarkson moves to approve the motion as amended, approved by acclamation
- II. **\*\*Approval of Minutes from November 12, 2014 COGS Full Council Meeting (Attachment 1)**
  - A. Representative Clarkson moves to correct the spelling of Broady, approved
  - B. Representative Loelius moves to change spelling of acclamation, approved
- III. Remarks from the Graduate School
  - A. Julia McAnallen, PhD Career Services
    1. BEST Broadening Experiences in Scientific Training, NIH-funded fellowship
    2. Graduate Leadership Academy applications will be available in January 2015
- IV. Remarks from COGS Faculty Advisor, Dr. MaryLee Davis
  - A. Thank you for the role you serve here at MSU in the community. She encourage representatives to increase their visibility within their respective department/college.
- V. Committee Sign Ups, COGS VP Internal Affairs, Dan Clark
  - A. Committee signs up are being passed around.
- VI. Unfinished Business
  - A. COGS Adhoc Healthcare Committee Update:



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1. As of yesterday the Provost has indicated that she has put together some information and looks forward to meeting with COGS in January to discuss this issue.

## VII. New Business

### A. \*\*Spring 2015 Event Funding Requests, COGS Treasurer, Chris Haug

1. Representative Clarkson moves to approve 2015 GSO Event Funding of the amount of 2,165.00, approved

### B. \*\*Proposed COGS Bylaw Changes (Attachment 2), COGS Parliamentarian, Meaghan McKeon

#### 1. 3.1.1.6 Representation Committee

A standing committee, named the COGS Representation Committee, is hereby established and empowered to make recommendations to the Full Council for the granting of or removal of COGS representative membership for student organizations representing the diversity of graduate students at Michigan State University. This committee is tasked with creating and publicizing an application form to graduate student organizations representing diverse communities on campus to apply for a representative membership on the Full Council. This committee is charged with meeting once per semester and making a recommendation by the last meeting of the semester to the Full Council as to which organizations COGS should vote to have a representative member on the Full Council. In addition, this committee can determine if inactive organizations no longer represent their communities and recommend the removal of those seats or a change of designated organization. This bylaw empowers the Full Council to, at any time and without recommendation from any committee, grant voting membership and a seat on the full council to any university recognized student organization representing graduate students on campus with a majority vote.

3.1.1.6.1 The adoption of this bylaw shall constitute the removal of bylaw 3.1.1.4.

All student organizations under that bylaw are grandfathered in with in with representative members to the Full Council.

Representative Baker moves to add professional student organizations to the language of the amendment, accepted as a friendly amendment

Representative Barringer moves to amend the language to state: This committee is tasked with creating and publicizing an application form to graduate and professional student organizations registered through Student Life representing diverse communities on campus to apply for a representative membership on the Full Council, approved by acclamation

Representative Sankar moves to change the language to: This committee is charged with meeting once per semester and making a recommendation by the last meeting of the semester to the Full Council as to which organizations COGS should vote to have a representative member on the Full Council, approved by acclamation  
Voting on proposed amendment changes 1 as a whole by paper ballots, approved

#### 2. President

6.1.3 Shall have the option to serve as one of the representatives to the University Committee on Graduate Studies without having to be elected to the committee by

the Full Council. Once all the seats on the committee have been filled, this officer can no longer choose to join until a seat becomes vacant again.

6.1.7 Shall have the option to be one of the graduate representatives to the University Council without having to be elected to the council by the Full Council. Once all the seats on the committee have been filled, this officer can no longer choose to join until a seat becomes vacant again.

VPIA

6.2.8 Shall have the option to serve as a representative to the University Committee on Academic Governance without having to be elected to the committee by the Full Council. Once all the seats on the committee have been filled, this officer can no longer choose to join until a seat becomes vacant again.

VPEA

6.4.2 Shall have the option to serve as one of the Graduate Representatives to the University Committee on Graduate Studies without having to be elected to the committee by the Full Council. Once all the seats on the committee have been filled, this officer can no longer choose to join until a seat becomes vacant again.

6.4.7 Shall have the option to be one of the graduate representatives to the University Council without having to be elected to the council by the Full Council. Once all the seats on the committee have been filled, this officer can no longer choose to join until a seat becomes vacant again.

Treasurer

6.6.8 Shall have the option to serve as the COGS representative on the MSU Radio Board without having to be elected to the board by the Full Council, and schedule timely meetings between representatives of The Impact 89FM student radio station and the COGS Finance Committee. Once all the seats on the committee have been filled, this officer can no longer choose to join until a seat becomes vacant again. Representative Scott votes to adopt as a bylaw 2 changes slate, approved by paper ballots

### 3. Financial Transparency

6.6.4 Shall, in coordination with the COGS Employees, prepare a monthly report of the itemized revenues, expenditures, and account balances of COGS, and publish the report on the COGS website.

- a) Representative Vankirk moves to adopt the above proposed bylaw
- b) Representative Barringer moves to amend: Shall, in coordination with the COGS Employees, prepare a monthly report of the itemized revenues, expenditures, and account balances of COGS, and publish the report on the COGS website and present at each full council meeting, approved
- c) Representative Sankar moves to amend the bylaw to read: Shall, in coordination with the COGS Employees, prepare a monthly report of the itemized revenues, expenditures, and account balances of COGS, and publish the report on the COGS website following presentation and approval of the same at each Full Council meeting, approved
- d) Representative Loelius moves to amend the bylaw to strike words itemized, account, and publishing report on COGS website, approved
- e) Voting on the proposed bylaw as a whole 6.6.4 Shall, in coordination with the COGS Employees, prepare a monthly report of the revenues, expenditures, and

balances of COGS, following presentation and approval of the same at each Full Council meeting, approved by paper ballots

4. Chair for Representative Committee  
6.2.14 Shall serve as non-voting Chair of the Representative Committee.
  - a) Representative Loelius moves to strike representative and add to representation, approved by acclamation
  - b) Representative Clarkson moves to approve the bylaw as a whole, approved by paper ballots
5. Presentation of Motions  
7.7 When possible, the text of main motions and motions to amend main motions will be typed and presented on screen while those motions are being discussed.
  - a) Representative Loelius moves to accept the bylaw, approved by paper ballot

C. \*\*2014/2015 Committee Elections, COGS VPIA, Dan Clark

1. Representative Clarkson moves to move committee elections to item 3 of VPIA Report, approved by acclamation

D. Police Camera

1. Representative Loelius moves at approve the police camera resolution, approved

E. Agenda structure

1. COGS bylaws do not state how our agendas are structured. The Constitution & Bylaws committee is taking this matter up
2. Representative Sankar moves to have this format of the agenda to be approved for the rest of the academic year and for this format idea to be referred to the Constitution & Bylaws committee for implementation in to the COGS bylaws
3. Representative Denny moves to amend the language: to be referred for future consideration of the Constitution & Bylaws committee, accepted as a friendly amendment
4. Voting on the proposed motion: Representative Sankar moves to have this format of the agenda to be approved for the rest of the academic year and for this format idea to be referred for future consideration to the Constitution & Bylaws committee for implementation in to the COGS bylaws, approved

VIII. Executive Board Remarks

A. President – Emily Bank

1. New Member Introductions
2. COGS Disciplinary Leadership Award:
3. Director of Internal Audit Search Committee
4. Graduate Student Leadership Institute Nov. 15th.
5. COGS Holiday Party

B. Vice President for Internal Affairs – Dan Clark

1. Spartan Village Redevelopment- Vice President Clark if you are interested in being involved in this process
2. Relationship Violence and Sexual Misconduct Policy  
(Attachment 3) email Vice President Clark with interest by Dec. 10 or with comments on the attached document
3. Committee Elections-
  - a) Contested Elections, approved

- (1) Contested Elections, Non-Temporary Committees
    - (a) University Graduate Judiciary (1 open seat)
      - i) Alec Steep won
      - ii) Joshua Cerasuolo and Timothy Hooyenga did not win
    - (2) University Graduate-Professional Judiciary (1 open CVM seat)
      - (a) Laurence Occelli won
      - (b) Valarie Ryman did not win
  
  - b) Representative Loelius moves to approve all uncontested elections as a slate, approved by acclamation
    - (1) Uncontested Elections, Non-Temporary Committees
      - (a) University Committee on Academic Governance (1 open seat)
        - i) Unfilled
      - (b) All-University Traffic and Transportation Committee (1 open on campus seat)
        - i) Unfilled
      - (c) University Union Advisory Board - Academic Governance (1 open seat)
        - i) Allen Clarkson won
      - (d) All-University Student Hearing Board (1 open seat)
        - i) Batool Atta won
      - (e) MSU Food Committee (1 open seat)
        - i) Batool Atta won
      - (f) CANR Curriculum Committee (1 open seat)
        - i) Unfilled
      - (g) CANR Teaching & Academic Policy Committee (1 open seat)
        - i) Unfilled
      - (h) COGS Graduate Welfare Committee (open committee)
        - i) Dee Jordan, Robert Vankirk, Lorri Jenkins, Charles Loelius, Sudha Sankar, Javier Howard won
      - (i) COGS Events Subcommittee: Graduate Academic Conference (open committee)
        - i) No new appointments
    - (2) Uncontested Elections, Temporary Committees
      - (a) CANR Dean Search Committee (2 names for 1 slot)
        - i) Brian Poel submitted
        - ii) Unfilled
      - (b) COGS Disciplinary Leadership Award Selection Committee (4 seats)
        - i) Darrius Stanley, Donald Barringer won
        - ii) Two unfilled
      - (c) Director of Internal Audit Search Committee (2 seats)
        - i) Unfilled
      - (d) COGS Ad Hoc Healthcare Committee (open committee)
        - i) No new appointments
  
  - 4. Representative Clarkson moves to suspend the rules, add Executive Board updates as written reports included in the minutes, approve the treasures report and adjourn the meeting, approved by acclamation
- C. Vice President for External Affairs – Mandie Maxwell (Attachment 4)

1. Philanthropy
  - a) Members of COGS volunteered at the MSU Food bank on Wednesday, November 19. Volunteers packaged baked goods and collected food items for recipients. Photos are available at the COGS office.
  - b) VPEA seeking new opportunities to give back to the East Lansing and /or MSU community. Please email suggestions to [maxwel118@msu.edu](mailto:maxwel118@msu.edu) .
2. COGS Welfare Committee
  - a) The committee met various times throughout November. Membership of this committee is being extended until December 3. If you are interested in this committee, please email the COGS office at [cogs@msu.edu](mailto:cogs@msu.edu).
3. Committee Reports
  - a) VPEA still seeking reports from:
  - b) University Committee on Graduate Studies, Women's Advisory Committee to the Provost, President's Advisory Committee on Disability Issues, Committee, United Way Steering Committee, University Committee on Honors Program, University Council, University Committee on Out-of-State Fees, University Traffic Committee, Olin Advisory Board, MSU Union Advisory Board, University Committee on Undergraduate Education, Community Relations Outreach and Membership Committee
  - c) VPEA is working with Dr. Maybank (VPSA) to host first meeting for Women's Advisory Committee to the Vice President for Student Affairs and Audrey Smith of the Women's Organizational Coordinating Council
  - d) No reports for the month of November: Student Insurance Advisory Group, Food Bank Committee, Department of Police and Public Safety Oversight
  - e) Women's Advisory Committee to the Provost next meets on the morning of Dec. 3
- D. Treasurer – Chris Haug
  1. \*\*Monthly Financial Report (Attachment 5)
- E. Recording Secretary – Jessica Schein
  1. Graduate Academic Conference
    - a) GAC Applicant Deadline Approaching
    - b) Looking for Sponsors and Donors
    - c) Judges Needed
- F. Parliamentarian – Meaghan McKeon
- G. Director of Events – Femi Oluyedun
- H. Law College Liaison – Katrina Brundage
  1. Super Bowl Professional Student Mixer
- I. Medical Colleges Liaison – Cyle Rogotzke
  1. On Saturday, January 17th at 2:45 p.m. at Munn Ice Arena the Council of Medical Students will be hosting the championship game of the professional school hockey tournament. The participants in the tournament will be determined by preceding games between The College of Human Medicine vs. The College of Veterinary Medicine and The College of Osteopathic Medicine vs. The College of Law. The cost of entry will be one canned good (or any amount you want to donate!). All canned goods collected will be donated to the Greater Lansing Food Bank. At intermission there will be a "Chuck-a-Puck." It will cost \$5 to enter the "Chuck-a-Puck" competition but the person who chucks their puck closest to the target will

win half of the earnings, the other half will be donated to the charity of the winning team's choice. If you have any questions or would like to volunteer to help out (you receive a free long sleeved t-shirt) you can email me at [rogotzk2@msu.edu](mailto:rogotzk2@msu.edu) I hope to see some COGS representation there!

- IX. Member's Privilege
- X. Adjourn